

Create Boxes with a Macro  
WordPerfect Magazine  
Tips

I often need to create boxes. I found a simple macro, included here as BOX.WPM, that helps me do this and also lets me specify the size of the box.

To use the macro, move your cursor to the place in your document where you want to insert the box. Then, press Macro (Alt-F10), type "box" and press (Enter). At the "Enter width of box:" prompt, type the desired width of the box and press (Enter). At the "Enter height of box:" prompt, type the desired height of the box and press (Enter).

Press Print (Shift-F7), (V) View Document to see how the box will appear in your document. Press Exit (F7) to return to the document screen.

*Note: The macro assumes you are using inches as your unit of measure. For example, a width of .12 and a height of .12 will create a small, square box.*

You can use the macro in columns or tables. You can include an {Indent} code at the end of the macro to automatically indent the text that follows the box. You can also name the macro with an Alt-letter combination to minimize the keystrokes necessary to run it.

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